



**CGL Manufacturing is a leading manufacturer of machined castings and components along with weldments, and complete assemblies of the highest quality serving global OEM customers. With operations in both Canada and China, our focus is safety, quality, delivery, cost and the environment. Our mission of good parts on time along with strong customer relationships and company performance will continue our history of growth.**

**JOB DESCRIPTION:** Set Up Technician

**REPORTING TO:** Director of Operations

**POSITION SUMMARY:** Reporting to the Director of Operations, the incumbent will work closely with project leaders to set-up new jobs on CNC vertical & horizontal machining centers and train machine operators on these jobs. The technician will set-up machines, and train new and existing machine operators in the proper usage of machinery and equipment as well as carry out extraneous duties to help alleviate workload from Production Supervisors, Machine Shop including driving forklift and inspection parts, as required.

**PRIMARY RESPONSIBILITIES:**

- Set-up new processes.
- Refine programs and create standard work.
- Train new and existing operators in the safe operation and set-up of machines.
- Identify and troubleshoot problems that arise with the set-up or process.
- Continuous improvement activities such as cycle time reduction.
- Report on new job production readiness to project leaders – Actual cycle time vs. quoted, Tooling issues, etc.
- Report improvements to the Process Planners, with before and after data.
- Assist in quoting and process design as needed.
- Inspecting parts, as required.
- Other duties as required.

**DESIRED EXPERIENCE/ QUALIFICATIONS**

- Minimum of 5 years experience with CNC programming
- High School Diploma or equivalent
- Well-versed with machine controls
- Good understanding of G codes
- Able to modify programs, read drawings, modify fixtures, verify cycle times, bar coding, etc
- Proper use of gauges and all necessary inspection devices
- 5-10 years experience in machining and set-up of CNC turning and milling machines
- Knowledge of tooling applications.
- Superior math skills are required plus strong follow up skills.

**OTHER PREFERRED SKILLS:**

- Flexible with respect to working when necessary.
- Incumbent must be safety conscious, as well as dedicated and reliable.
- Excellent interpersonal and communication skills, and the ability to solicit support as needed

- Self-motivated, adaptable, self-starter who can work well both independently and as part

**HEALTH AND SAFETY RESPONSIBILITIES:**

- Follow policies and procedures put in place for employee safety and in compliance to the OHSA
- Ask supervisor if unsure of task or duty assigned
- Report unsafe conditions and potential hazards to supervisor
- Wear and maintain proper PPE required for the task
- Do not engage in any prank, contest, feat of strength, unnecessary running or rough and boisterous conduct
- Do not use or operate any equipment or work in a way that may endanger any worker
- Report any hazards or contraventions of the OHSA